



**PRESS RELEASE  
(October 15, 2009):**

**SUPERIOR COURT'S MAGISTRATE DIVISION  
SET TO MOVE TO NEW FACILITY ON ST. THOMAS-ST. JOHN**

Presiding Judge Darryl Dean Donohue, Sr., advises the public that the Magistrate Division of the Superior Court of the Virgin Islands, District of St. Thomas-St. John, will be relocating to its new facility at **Barbel Plaza South, Parcel No. 8A, Estate Ross, No. 8 Kings Quarter, St. Thomas, VI.** Accordingly, effective on **MONDAY, OCTOBER 19, 2009**, members of the public who wish to **file new cases or other filings in cases** that fall within the Magistrate Division are asked to do so at the Court's satellite facility at Barbel Plaza South. The case types affected by the move include: **Traffic, Litter and Conservation Citations, Small Claims, Landlord/Tenant matters, Advice of rights, Arraignments, Criminal Bench Trials for 6-month misdemeanors, Domestic Violence complaints, Marriages (ceremonies only) and Probate matters.**

Additionally, parties to **previously scheduled domestic violence hearings and marriage ceremonies** should report to the Court's satellite facility at Barbel Plaza South at the scheduled time, beginning on **MONDAY, OCTOBER 19, 2009.**

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While the Magistrate Division will accept new filings and conduct domestic violence proceedings and marriage ceremonies at the new facility effective on Monday, OCTOBER 19th, the marriage application process will continue to be conducted only at the Farrelly Center, for the convenience of the public. Additionally, the Court will gradually transition **hearings or proceedings** in the other case types within the Magistrate Division. Accordingly, previously scheduled hearings for **Traffic, Litter and Conservation citations; Small Claims, Landlord/Tenant matters, Advice of rights, Arraignments, Criminal Bench Trials for 6-month misdemeanors, and Probate matters** will be heard in the Magistrate Division at Barbel Plaza South, **BEGINNING ON MONDAY, OCTOBER 26, 2009.**

Presiding Judge Donohue today expressed his satisfaction at the completion of the Barbel facility, which makes it possible for the Magistrate Division to relocate to its new offices. "Since beginning operation on July 6, 2009, the Magistrate Division has operated at the Alexander Farrelly Justice Center, which required sharing courtrooms and cramped facilities with the Court's trial judges," Judge Donohue noted. "I extend appreciation to the judges, magistrates, staff, and the general public, for their cooperation and understanding during this transition."

"While the Court has continued to serve its publics, despite these many obstacles, I am pleased to see the Barbel Plaza facility, which will house the Magistrate Division, come to fruition. This relocation will now make possible the Court's goals of improving the timeliness and delivery of justice by reducing case delays," said Judge Donohue.

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Despite the relocation of the Magistrate Division, the Court will continue to accept all mail at its main facility at: **Superior Court of the Virgin Islands, Alexander A. Farrelly Justice Center, P.O. Box 70, St. Thomas, V.I., 00804.**

Litigants or court users with questions or information regarding any **Traffic, Litter and Conservation citations, Small Claims, Landlord/Tenant matters, Advice of rights, Arraignments, Criminal Bench Trials for 6-month misdemeanors, Domestic Violence, Marriages and Probate matters** should contact the Clerk's Office, Magistrate Division at Barbel Plaza, (340) 774-2514, or at the Farrelly Justice Center, at (340) 774-6680 Ext. 6403.

For more information, contact: Venetia H. Velazquez, Esq., Clerk of Court, 774-6680, Ext. 6401 or 778-9750, Ext. 6656.

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# SUPERIOR COURT OF THE VIRGIN ISLANDS

JUDICIAL DIVISION OF SAINT CROIX

OFFICE OF THE CLERK

VENETIA H. VELAZQUEZ, ESQ.  
Clerk of the Court

Located at:  
Estate Kingshill  
Phone: (340) 778-9750  
Fax: (340) 778-4044

P.O. BOX 929  
CHRISTIANSTED  
VIRGIN ISLANDS 00821-0929

October 15, 2009

## NOTICE

TO: ALL STAFF, SECURITY PERSONNEL, MARSHAL PERSONNEL, PBX OPERATOR;  
FOR POSTING ON ALL BULLETIN BOARDS, RECEPTIONIST AND  
SECURITY STATIONS

### RE: MAGISTRATE DIVISION; BARBEL PLAZA

The Magistrate Division has jurisdiction over the following matters: **Small Claims, Forcible Entry and Detainer Actions (Landlord/Tenant), Traffic, Domestic Violence, Advice of rights, Arraignments, Criminal misdemeanor bench trials (for 6-month misdemeanors), Probate and Marriages.** The Magistrate Division will be relocating to Barbel Plaza South, and litigants are to be directed to Barbel Plaza South for **ALL NEW FILINGS/NEW CASES** for these case types, effective Monday, October 19. These services will generally now be handled at that satellite facility; however, hearings/proceedings will be moved to the Barbel facility on the following effective dates:

### PROCEEDINGS / SERVICES TO BE HELD AT BARBEL PLAZA, EFFECTIVE MONDAY, OCTOBER 19, 2009:

- 1) Domestic Violence Complaints and Hearings
- 2) Marriage Ceremonies (Barbel Plaza)
- 3) All New Filings/New Cases for all Case Types Listed Above

(Note: Domestic Violence complaints may be filed at BOTH the Farrelly Complex and Barbel Plaza, for the convenience of the public, although all hearings will be held only at the Barbel facility. Marriage applications will continue to be done only at the Farrelly Complex, although the ceremonies will be done at the Barbel facility)

### PROCEEDINGS THAT WILL BE HELD AT THE BARBEL PLAZA FACILITY, EFFECTIVE MONDAY, OCTOBER 26

- |                            |                                      |
|----------------------------|--------------------------------------|
| 1) Advice and Arraignments | 4) Litter and Conservation Citations |
| 2) Small Claims            | 5) Probate                           |
| 3) Landlord/Tenant (FED's) | 6) Traffic                           |

**CONTINUED SERVICES AT FARRELLY COMPLEX:**

To ensure timely and efficient assistance to the public, there are some litigants who must be afforded service if they appear at the Alexander A. Farrelly Justice Complex, notwithstanding the fact that such service is now provided within the Magistrate Division. Accordingly, supervisors should ensure that all persons working in their sections are advised that the **following services will continue to be offered at the Farrelly Complex, even after the relocation of the Magistrate Division to the Barbel Plaza facility:**

1. **PAYMENT OF TICKETS:** Litigants who appear at the Farrelly Complex to pay for traffic or other citations may be assisted by the Cashier Division at that location and **SHOULD NOT** be redirected to Barbel Plaza for this purpose.
2. **FILING OF DOMESTIC VIOLENCE COMPLAINTS:** Any person who appears at the Farrelly Complex seeking to file a Domestic Violence Complaint must be assisted by the Family Division at that location and **SHOULD NOT** be redirected to Barbel Plaza.
3. **APPLICATION FOR MARRIAGE LICENSES** – All marriage license applications will continue to be taken **ONLY** at the Farrelly Complex (Family Division). However, marriage ceremonies will be conducted by magistrates at the Barbel Plaza facility.

**CONTACT NUMBERS and REFERRAL FOR QUESTIONS:**

Magistrate Division, BARBEL PLAZA facility: (340) 774-2514.  
Acting Senior Deputy Clerk (Barbel Plaza Supervisor): **HYACINTH LOCKHART**  
Chief Deputy Clerk: **DELIA ARTHURTON**. (340) 774-6680 Ext. 6403  
Clerk of the Court: **VENETIA H. VELAZQUEZ, ESQ.**  
(340) 778-9750 Ext. 6656 / 774-6680 Ext. 6401

**MAILING ADDRESSES:**

Send all Mail for the main facility and the Barbel Plaza facility (Magistrate Division) to:  
**Superior Court of the Virgin Islands  
Alexander A. Farrelly Justice Center  
P.O. Box 70, St. Thomas, V.I. 00804.**

Physical Address for Magistrate Division, Barbel Plaza: Barbel Plaza South, Parcel No. 8A, Estate Ross, No. 8 Kings Quarter, St. Thomas, VI 000802.